

20th June 2024

Dear Parents/Carers,

The school will be going through a computer system transition week commencing 1st July. Our technical support team, Harrap ICT, will be on site all week migrating our current Microsoft system to Google.

During the week, there will be disruption to our network system. We have planned in advance to lessen the impact of the running of the Office and classroom learning as much as possible. There may be some small delays in responses to phone calls and emails whilst the migration happens. Many lessons during the week will be without the use of technology.

All pupils will be issued with a new Google account. If your child currently has a google account (mainly Years 5 and 6) this is being deleted, their data wiped and re-issued. Therefore, if you have documentation on this account you would like to download, please do this before Friday 28th June and refrain from using this account for a week. At the end of the migration week, all pupils will have a slip in their school diary with their account details and the password they have chosen based on our online safety lessons. A copy of this will be kept ready for their school diaries in September.

We hope our new Google system develops our forward-thinking approach to the use of technology within our school and we are excited by the future opportunities this brings.

Yours sincerely,



Ms Christina Baxter

Computing Lead



and Mrs Randall

Headteacher

